



77 Academy Street
Newark, NJ 07102
(973) 643-0400

Service/Title: Substance Abuse Counselor (CADC)
Organization: AIDS Resource Foundation for Children (ARFC)
Department: Department of Social Services – Transitional Housing Program
Program Name: Project Nest - South
Reports to: Program Manager
FLSA Status: Contract Service Provider (non-staff)
Compensation: 10 hours per week at \$50 per hour
Location: 5003 Ventnor Avenue, Ventnor City, NJ 08406
Website: www.aidsresource.org

Overview of the Organization:

AIDS Resource Foundation for Children (ARFC), a private non-profit organization founded in 1985, addresses the needs of children and families impacted by HIV/AIDS and other chronic conditions by providing holistic community-based services. Dedicated to finding family-centered solutions to the problems faced by individuals living in vulnerable situations, ARFC provides comprehensive services to underserved communities in New Jersey. ARFC's programs were created to address the many and varied issues related to individuals living with chronic illness— fighting stigma, lessening disparities in education and healthcare, and helping people gain safe and stable housing.

Mission: AIDS Resource Foundation for Children helps children and families who are impacted by HIV/AIDS, or who have other serious medical conditions, to be resilient and to build healthier futures.

Values: We carry out our work with a relentless commitment to quality and behaviors that reflect: **Health** - We create safe and healthy environments; **Family** - We strengthen bonds among loved ones; **Compassion** - We care, and our actions reflect empathy and respect; and **Advocacy** - We empower our clients to speak, and we speak for those without a voice.

Role Summary:

The Substance Abuse Counselor will provide counseling and prevention services

under the supervision and direction of the Program Manager in ARFC's Project Nest – South transitional housing program. This program shares is designed to be a safe space for young HIV-positive gay/bisexual men ages 18-24 years.

Description of Duties to be Contracted:

- On-site or on-call 10 hours per week
- Provide substance abuse prevention and counseling to residents
- Conduct one-on-one counseling
- Facilitate and lead group sessions
- Conduct scheduled and random drug screening
- Design and facilitate prevention-based workshops and learning opportunities
- Share information with staff team and make recommendations for resident case plans
- Participate in team staff meetings

Required Qualifications and Experience:

- New Jersey State Certified Alcohol and Drug Counselor
- Minimum two years experience working with target population, especially services to HIV-positive, LGBTQ, homeless, and/or mentally disabled individuals
- Demonstrated ability to utilize computers and demonstrated proficiency in Microsoft Office
- Strong written and verbal communication skills
- Ability to work with diverse communities
- A highly motivated self-starter

Desired Personal Traits:

- A person of unquestioned honesty and integrity; values transparency.
- A person who values substance in their work.
- Self-assured, yet self-effacing in support of an effective team.
- Well-developed political skills and personal diplomacy.
- An individual with a passion for serving the public good.

To apply for this contract position, please submit a brief letter of intent and a résumé to Yira Cuevas at ycuevas@stclaireservices.org.