

HIV Testing Counselor  
**Atlantic City, NJ**  
\$29,000-\$32,000 a year

Full time position reports to our Atlantic City site. Under direction of the Program Team Leader, the HIV Testing Counselor performs HIV testing and counseling, in supporting the HIV/AIDS Community Outreach Projects in the Atlantic City through innovative and nontraditional outreach methods. Nights and weekends required.

Competencies:

**TEAM WORK** -- Encourages and facilitates cooperation, pride, trust, and group identity; fosters commitment and team spirit, works with others to achieve goals.

**DECISION MAKING** -- Specifies goals and obstacles to achieving those goals, generates alternatives, considers risks, and evaluates and chooses the best alternative in order to make a determination draw conclusions or solve a problem.

**ORAL COMMUNICATION** -- Expresses information (for example, ideas or facts) to individuals or groups effectively, taking into account the audience and nature of the information (for example, technical, sensitive, controversial); makes clear and convincing oral presentations; listens to others, attends to nonverbal cues, and responds appropriately.

**READING** -- Understands and interprets written material, including technical material, rules, regulations, instructions, reports, charts, graphs or tables; applies what is learned from written material to specific situations. Recognizes correct English grammar, punctuation, and spelling.

**INTERPERSONAL SKILLS** -- Shows understanding, friendliness, courtesy, tact, empathy, concern, and politeness to others; develops and maintains effective relationships with others; may include effectively dealing with individuals who are difficult, hostile, or distressed; relates well with people from varied backgrounds and different situations; is sensitive to cultural diversity, race, gender, disabilities, and other individual differences; and shows dignity and respect to all.

**TECHNICAL COMPETENCE** -- Knowledge of how to perform one's job. Refers to specialized knowledge, which is acquired through formal training or extensive on-the-job experience. (For example, case management standards and procedures).

**WRITING** -- Recognizes or uses correct English grammar, punctuation, and spelling; communicates information (for example, facts, ideas, or messages) in a succinct and organized manner; produces written information, which may include technical material, which is appropriate for the intended audience.

**INTEGRITY & HONESTY** -- Contributes to maintaining the integrity of the organization; displays high standards of ethical conduct and understands the impact of violating these standards on an organization, self, and others; is trustworthy

Responsibilities:

Provides a full range of HIV prevention education services to those who are at risk for HIV, including but not limited to:

- Provides support, counseling and referral information for patients and families who take advantage of the rapid HIV testing performed at the Oasis Drop-In Center and on the HIV Testing Mobile Unit.
- Implement the HIV rapid test.
- Provides Individual Level Interventions as necessary and required.
- Conduct outreach.
- Gather all pertinent documentation required by funding source.
- Document all encounters with or for the client in the client file as detailed in the agency policies and procedures.
- Facilitate service referrals for needed services in a timely manner.
- Respond to emergency situations as they arise.
- Conduct routine follow-ups as dictated by the funding source.
- Generate monthly reports for agency as required
- Be trained on various CHW curricula and are expected to provide services to diverse client populations
- Work flexible work schedules including weekends and nights based on programmatic need
- Attend all program meetings as required
- Assumes additional responsibilities as assigned

Education/Experience:

Health Educator will have a minimum of an associate or baccalaureate degree in human services from an accredited college or university. Individuals without related academic degrees, relevant work experience conducted under the supervision of a human service professional can be substituted. Health Educator must have a valid New Jersey Driver's License. Health Educators will possess strong interpersonal skills as well as excellent presentation skills. A working knowledge of HIV/AIDS and related issues is helpful. Complete on-going state-approved basic HIV/AIDS training.

Complete on-going state-approved training as assigned.

Required license or certification:

Drivers License and Reliable Transportation

Please send cover letter and resume to: [employment@sj aids.org](mailto:employment@sj aids.org)

