

**Health Educator - Gay Men's Health Project
Vineland, NJ**

\$29,000-\$32,000 a year

Full time position reports to our Vineland site. Target population of this position is gay or bisexual men between the ages of 18 and 29 seeking to reduce the incidence of HIV infection.

Competencies:

TEAM WORK -- Encourages and facilitates cooperation, pride, trust, and group identity; fosters commitment and team spirit, works with others to achieve goals.

DECISION MAKING -- Specifies goals and obstacles to achieving those goals, generates alternatives, considers risks, and evaluates and chooses the best alternative in order to make a determination draw conclusions or solve a problem.

ORAL COMMUNICATION -- Expresses information (for example, ideas or facts) to individuals or groups effectively, taking into account the audience and nature of the information (for example, technical, sensitive, controversial); makes clear and convincing oral presentations; listens to others, attends to nonverbal cues, and responds appropriately.

READING -- Understands and interprets written material, including technical material, rules, regulations, instructions, reports, charts, graphs or tables; applies what is learned from written material to specific situations. Recognizes correct English grammar, punctuation, and spelling.

INTERPERSONAL SKILLS -- Shows understanding, friendliness, courtesy, tact, empathy, concern, and politeness to others; develops and maintains effective relationships with others; may include effectively dealing with individuals who are difficult, hostile, or distressed; relates well with people from varied backgrounds and different situations; is sensitive to cultural diversity, race, gender, disabilities, and other individual differences; and shows dignity and respect to all.

TECHNICAL COMPETENCE -- Knowledge of how to perform one's job. Refers to specialized knowledge, which is acquired through formal training or extensive on-the-job experience. (For example, case management standards and procedures).

WRITING -- Recognizes or uses correct English grammar, punctuation, and spelling; communicates information (for example, facts, ideas, or messages) in a succinct and organized manner; produces written information, which may include technical material, which is appropriate for the intended audience.

INTEGRITY & HONESTY -- Contributes to maintaining the integrity of the organization; displays high standards of ethical conduct and understands the impact of violating these standards on an organization, self, and others; is trustworthy

Responsibilities:

Provides a full range of HIV prevention education services to those who are at risk for HIV, including but not limited to:

- Provides Group Level Interventions as necessary and required.
- Provides Individual Level Interventions as necessary and required.
- Ensure that all HIV Prevention Intervention/ HE/RR sessions are held discretely in places and at times that are accessible to all group members and that the groups are relevant to the specific intervention and as homogenous as possible where appropriate.
- Conducts multi-session HE/RR programs in accordance with program mandates.
- Reviews client progresses and evaluates against output, performance and outcome objectives.
- Conduct outreach.
- Transport clients, as needed.
- Gather all pertinent documentation required by funding source.
- Facilitate HIV testing
- Document all encounters with or for the client in the client file as detailed in the agency policies and procedures.
- Facilitate service referrals for needed services in a timely manner.
- Respond to emergency situations as they arise.
- Conduct routine follow-ups as dictated by the funding source.
- Generate monthly reports for agency as required
- Routinely solicit client feedback
- Assumes additional responsibilities as assigned

Education/Experience:

Health Educator will have a minimum of an associate or baccalaureate degree in human services from an accredited college or university. Individuals without related academic degrees, relevant work experience conducted under the supervision of a human service professional can be substituted. Health Educator must have a valid New Jersey Driver's License. Health Educators will possess strong interpersonal skills as well as excellent presentation skills. A working knowledge of HIV/AIDS and related issues is helpful. Complete on-going state-approved basic HIV/AIDS training.

Complete on-going state-approved training as assigned.

Required license or certification:

Drivers License and Reliable Transportation

Please send cover letter and resume to: employment@sj aids.org